

Matters arising from 6 November 2018

Agenda item 3

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Minute no.	Action	Who	Progress
5	Operations and Communications Manager to produce an update on compliance with GDPR.	JC	On agenda in CEO's report.
6	Report on finances and reserves to be sent out to members.	JC	Not done – CEO report explains.
6	Transport Committee to be sent half year financial information in the format that the GLA requires.	JC	On hold – on advice of GLA secretariat.
7	Communications impact report to consider how data on visitors to the website is measured and reported.	JC	Included in Impact of influencing activity report.
8	Draft GLA performance report (half year) to be re-purposed to make it more outcome-focused and within any new guidelines set by the Transport Committee.	JC	On hold – awaiting Transport Committee direction.
9	Regular meetings to be re-established between members and officers at London TravelWatch and the Transport Committee.	JC	Outstanding.
10	Conflicts of interest discussion to be deferred to next meeting.	JC	On agenda.
11	Report on office move to be brought to the Committee.	JC	On agenda.