

Agenda item 4

Date: 12 February 2019

Notes of the meeting of the Chairs' Group held on 30 November 2018

Present: Arthur Leathley (AL), John Stewart (JS) Janet Cooke (JC), Tim Bellenger (TB), and Richard Freeston-Clough (RF-C).

1. Notes of last meeting

These were noted.

2. Agenda forward planning

- Policy Committee, 11 December - Representatives from West Midland Trains and Virgin Trains will be in attendance for the item on HS2 and line closures into Euston. Contact has been made with Network Rail and it is hoped that they will send a representative. Mike Luddy, the new Head of Stations at HS2 would also be invited along with someone from London Underground. It was agreed that the item should be run as a panel. It was suggested that an exclusive in the Evening Standard would be a good way of highlighting the passenger issues ahead of the Policy meeting on 11 December. RFC will pursue.
- It was agreed that unless anything new emerges on Crossrail this could be removed from the agenda.
- January and February 2019 Board meetings. JC said that speakers had been confirmed for the January and February public meetings. The 2019 Governance column would be populated in due course.
- Board meeting on 15 January - Gareth Powell will attend. He would be asked to discuss the bus consultation as well as other topics including the tram extension consultation and the London Assembly's *Rail in London* report, which TB agreed to circulate to members.
- It was agreed to remove the item on encouraging behavioural change rather than keep carrying it forward. An item on the Travel in London report at the January meeting would be more relevant.
- 19 March Policy meeting - Vincent has seen an early draft of the report on safety on buses. This will now be published at the March meeting, rather than the February Board, although the draft report could be reviewed in confidence.

- 2 April Board meeting – this will feature a visit to Barking town centre. Potential issues of interest include the final electrification of the Barking Gospel Oak line, the potential Barking Riverside extension and the rebuild of Barking station and associated regeneration. As so much was happening locally, it was agreed to look for a local venue for the meeting itself and to invite the Leader of Barking and Dagenham Council to attend.

3. Appointment of subsidiary bodies

It was agreed to continue with the current structure for six months and that this would be reviewed at the May 2019 Governance Committee.

4. Deputy Chair

It was noted that a Deputy Chair would need to be appointed in January after JS's departure.

5. Induction

It was agreed that JC would send a welcome letter to prospective new Board appointees and to try to arrange an induction session for new Board members on 14 January. The Board meeting the following day would be half a day starting at 10am. Existing members would be encouraged to attend part of the induction day to meet the new members.

JC said that a handbook would be produced for members with details on the scheme of delegation included. In advance of the induction session JS said he would circulate his thoughts on what new members might need to know.

6. Any other business

Matters arising from previous Board meetings:

- It was noted that TB had checked that the West Dulwich accessibility scheme was feasible and that it had been picked up by Southeastern and Network Rail and was the subject of an Access for All bid to the DfT.
- TB had attended a meeting with Arriva Rail London where they requested that a Board member attend future meetings relating to their ticket office closure proposals. This idea was rejected to avoid setting a precedent. TB agreed to ask the DfT for guidance on whether they would be able to receive an updated recommendation in the light of additional information which the Board did not have when they made their decision at the last Board meeting.
- It was agreed to hold the July out of London Board meeting in Hertfordshire, with Hemel Hempstead, Hatfield and Harpenden possibilities.