

Agenda

Time	10.00*
Location	6 Middle Street London EC1
Contact	020 7505 9000

*There will be a confidential session for members only from 9.50-10.00
The formal meeting will begin at 10.00 and will be open to the news media and public unless a resolution to move into private session is passed in respect of specific agenda items.

Members : David Barry, Kevin Davis (Deputy Chair), Daniel Francis, David Leibling (Chair), Onjali Rauf.
Ex-officio : Sharon Grant (London TravelWatch Chair), Lorna Reith (London TravelWatch Deputy Chair)

Members of the public are welcome to our meetings. Questions for the meeting must be submitted to Committee Services (mark.donoghue@londontravelwatch.org.uk) **two working days** ahead of the meeting, giving name, contact details and organisation if appropriate. For reasons of time or confidentiality questions may not be allowed without notice.

- 1 10.00 **Chair's introduction and pre-meeting announcements**
- 2 **Apologies for absence**
- 3 **Declarations of interest**
All members have been asked to make a standing declaration of interests which can be inspected at London TravelWatch's office or viewed on the internet at <http://www.londontravelwatch.org.uk/document/3861/get>. If any item on this agenda requires a specific declaration to be made, members are requested to do so.
- 4 10.05 **Minutes**
To approve the minutes of the Fares & Ticketing Committee meeting held on 17 June 2010.
- 5 10.10 **Matters arising (FT 43)**
A report on matters arising from previous meetings of the Committee.
- 6 10.15 **Actions taken (FT 44)**
To note a report on actions taken by members and/or officers since the last meeting.
- 7 10.20 **Oyster Pay As You Go (PAYG) update**
 - a) To receive an update on Oyster PAYG usage on national rail, Oyster Extension Permits (OEPs) and South West Trains (SWT) retailing.

b) To receive an oral report from the Director, Public Liaison on recent casework relating to Oyster PAYG.

- 8 10.40 South West Trains schedule 17 Application**
To receive an update from the Director, Research and Development on the latest developments and implications for stations within London TravelWatch's remit.
- 9 10.45 Use of ticket vending machines (FT 46)**
To consider a paper from the Director, Research and Development on the problems experienced by passengers in London with ticket vending machines (TVMs). To consider a presentation by Passenger Focus on their research into TVMs (<http://www.passengerfocus.org.uk/news-and-publications/document-search/document.asp?dsid=4460>) by Ian Wright, Head of Research, and Sultana Idris, Senior Research and Policy Adviser, Passenger Focus.
- 10 11.25 Penalty Fares Review**
To receive an update on the Department for Transport's (DfT) penalty fares policy review.
- 11 11.35 London Assembly report on fares policy in London**
To consider the report, Balancing Act : The Mayor's 2011 fares decision (http://www.london.gov.uk/sites/default/files/FINAL%20fares%20report2011_0.pdf), and its recommendations.
- 12 11.50 Any other business**
Any other relevant business of which due notice has been given.
Note the Chair will not accept late items unless they are genuinely of an emergency nature.
- 13 11.55 Resolution to move into confidential session**
To resolve, under section 15(b) of schedule 18 of the Greater London Authority Act 1999, that, by reason of the confidential nature of the next items, it is desirable and in the public interest that the public should be excluded from the meeting.
- 14 12.00 Confidential minutes**
To approve the confidential minutes of the Fares and Ticketing Committee meeting held on 17 June 2010.
- 15 12.05 Fares update**
To receive an update on the proposed fares increases in light of the Retail Price Index (RPI) figure for July and its implications for National Rail and Transport for London (TfL). To also receive an update on the plans for the zonalisation of season tickets.
- 16 12.25 Penalty Fares Rules Review meeting 16 April 2010 (FT 45)**
To note for information a meeting at the Department for Transport on the penalty fares review (This paper is confidential due to its commercially sensitive content).
- 17 12.30 Meeting review**

- a) To review the issues raised during the meeting and any financial, reputational or other risks that these may pose to the organisation.
- b) To discuss future agenda items.

Notes

- i A location map is appended.
- ii It is anticipated that the public meeting will conclude no later than 12.35. We will make every effort to keep to the timings shown for items on this agenda, but there may be occasions when it is necessary to alter them at short notice.
- iii Tea/coffee will be available on a self-service basis. Lunch for members will be available at 13.15.
- iv Access to the meeting room is step-free. London TravelWatch's reception area and the meeting room are equipped with an infra-red induction loop installed by RNID.
- v Anyone likely to experience difficulty in accessing the venue is invited to notify Mark Donoghue on 020 7726 9966 (mark.donoghue@londontravelwatch.org.uk) prior to the day of the meeting.
- vi Please be aware of the fire evacuation procedure. Details of the correct procedure will be announced at the start of the meeting and are displayed on the pin board within the meeting room.
- vii The next meeting of the Fares & Ticketing Committee will be held on 30 November 2010.

Location of London TravelWatch offices (6 Middle Street, London EC1)



Buses

4 and 153	serving Aldersgate Street
100	serving London Wall, King Edward Street and St Martin's le Grand
8, 25, 242 and 521	serving Newgate Street and Holborn Viaduct
172	serving King Edward Street and St Martin's le Grand
55 and 243	serving Clerkenwell Road
56	serving Aldersgate Street and Giltspur Street
17, 45, 46 and 63	serving Farringdon Road

Rail and tube

Barbican	Underground
Farringdon	Underground and National Rail
St Paul's	Underground
City Thameslink	National Rail

Blue Badge disabled parking

The nearest Blue Badge parking is situated in Bartholomew Close, which can only be accessed from Little Britain via King Edward Street, as shown on the map. For further details please contact us on 020 7505 9000 or use the following web link:

<http://pie.completedirections.com/pbb/CyxBnyEC2> .

Cycle parking

The nearest cycle stand is in Long Lane near the eastern end of Smithfield Market.

Cycle hire docking stations

The nearest cycle hire docking stations are as follows:

- West Smithfield Rotunda, Farringdon
- Museum of London, Barbican
- Aldersgate Street, Barbican