
Agenda

Time: 10.00 am
Venue : 6 Middle Street London EC1
Contact : 020 7505 9000

*The public meeting will be preceded by a members' only session from 9.45 am until 10.00 am. The public meeting will begin at 10.00 am and will be open to the news media and public unless a resolution to move into private session is passed in respect of specific agenda items.

Members: David Barry, Terry Bennett, Gail Engert, Sharon Grant (Chair), Sophia Lambert, David Leibling

1. 10.00 **Chair's introduction and pre-meeting announcements**
2. **Apologies for absence**
3. **Declarations of Interest**
All members have been asked to make a standing declaration of interests which can be consulted at the London TravelWatch office or viewed on the internet at: http://www.londontravelwatch.org.uk/home/declarations_of_interest. If any item on this agenda requires a specific declaration to be made, members are requested to do so.
4. **Chair's activities and Passenger Focus update**
5. 10.05 **Minutes**
To approve the minutes of Board meeting held on 9 November 2010.
6. 10.20 **Matters arising** (LTW 369)
To note a report on matters arising from previous meetings.
7. 10.25 **Actions taken** (LTW 370)
To note a report on actions taken by members and/or officers since the last meeting.
8. 10.30 **Impact of recent adverse weather conditions on transport in London** (LTW 371)
To consider the effect on passengers of the recent adverse weather conditions and make recommendations for the future.
9. 11.30 **West Midlands and Chilterns Draft Rail Utilisation Strategy** (LTW 372)
To consider the impact of the West Midlands and Chilterns Draft RUS on passengers in London and agree London TravelWatch's response.
10. 12.00 **Changes to London TravelWatch governance structure** (LTW 373)
To agree proposals regarding London TravelWatch's constitution and committee structure.

11. 12.25 **Appointment of subsidiary bodies and Deputy Chair (LTW 374)**
To confirm the appointment of the reconstituted Transport Services Committee and Consumer Affairs Committee of London TravelWatch and to elect Chairs and to nominate a Deputy Chair of the Board.

Lunch break 12.30 – 13.15

12. 13.15 **Update on Bus Passenger Priorities for Improvement in London**
To receive a presentation from Claire Kavanagh, Performance Director of TfL Surface Transport, and to discuss progress with the implementation of priorities outlined in London TravelWatch's report Bus Passenger Priorities for Improvement in London (May 2010).

11. 14.15 **Any other business**
To consider any other relevant business of which due notice has been given. *The Chair will not accept late items unless they are genuinely of an emergency nature.*

12. **Resolution to move into confidential session**
To resolve, under section 15(2)(b) of schedule 18 of the Greater London Authority Act 1999, that by reason of the confidential nature of the item(s) to be discussed, it is desirable in the public interest that the public should be excluded for the remainder of the meeting.

13. 14.20 **Confidential minutes**
To approve confidential minutes of the Board meeting held on 9 November 2010.

13. 14.25 **Update on implementation of London Assembly review**
To review progress of discussion with the Chair of the Transport Committee of the London Assembly on the implementation of its review of London TravelWatch and to comment as appropriate. The London Assembly report *London TravelWatch – Review* has been circulated with the papers to aid discussion.

14. 14.55 **Meeting review**
To review the meeting and any financial, reputational or other risks posed therein.

Notes on the Agenda

- i Access to meeting rooms is step-free, and a location map is appended.
- ii The Chair will make every effort to keep to the timings shown for items on this agenda, but there may be occasions when it is necessary to alter them at short notice.
- iii Tea and coffee will be available for members from 09.30.
- iv Lunch for members will be taken at 12.30.
- v The next meeting of the Board will be held on 22.03.11 at London TravelWatch.
- vi Contact for queries regarding this meeting: Committee Services team on 020 7505 9000 or email sharon.malley@londontravelwatch.org.uk

Location of and directions to the meeting



Buses

4, 153	Aldersgate Street
100	London Wall, King Edward Street and St Martin's le Grand
8, 25, 242, 521	Newgate Street and Holborn Viaduct
172	King Edward Street and St Martin's le Grand
55, 243	Clerkenwell Road
56	Aldersgate Street and Giltspur Street
17, 45, 46, 63	Farringdon Road

Rail and Underground

Barbican	Underground
Farringdon	Underground and National Rail
St Paul's	Underground
City Thameslink	National Rail

Blue Badge disabled parking

The nearest Blue Badge parking is situated in Bartholomew Close (access only from King Edward Street via Little Britain). For further details contact Sharon Malley, Senior Committee Administrator, on 020 7726 9961 or use the following web link : <http://www.bluebadgelondon.org.uk/bblMaps/baySearch.aspx>.

Cycle parking

The nearest cycle stand is in Long Lane near the eastern end of Smithfield Market.

Cycle hire docking stations

The nearest cycle hire docking stations are as follows:

- West Smithfield Rotunda, Farringdon
- Museum of London, Barbican
- Aldersgate Street, Barbican