

Agenda

Time	10.30*
Location	6 Middle Street, London EC1
Contact no	020 7505 9000
Drafted	10.3.09

*The public meeting will be preceded by a members' only session from 10.00 until 10.30.

The public meeting will begin at 10.30 hours and will be open to the news media and public unless a resolution to move into private session is passed in respect of specific agenda items.

1 Chair's introduction and pre-meeting announcements

2 Apologies for absence

3 Declarations of interest

All members have been asked to make a standing declaration of interests which can be consulted at the London TravelWatch office or viewed on the internet at: <http://www.londontravelwatch.org.uk/document/110/2859>. If there is an item on this agenda that requires a specific declaration to be made, members are requested to do so.

4 Chair's activities and report from Passenger Focus Board (oral reports)

Members wishing to raise questions arising from any items are requested to give at least one working day's notice to the secretariat.

5 Minutes (to be taken at 10.40)

a) To approve the minutes of the London TravelWatch Board meeting held on 10 February 2009.

b) To note the minutes of the Executive group meeting held on 22 January 2009

6 Matters arising (LTW 293) (to be taken at 10.45)

To note a report on matters arising from items discussed at previous meetings of the Board.

7 Action taken (LTW 294) (to be taken at 10.50)

To note a report on matters dealt with by the Chair, Deputy Chair, and/or officers since the last meeting.

8 Information items (to be taken at 10.55)

To note the following reports, which may be found in the 'Board and Committee papers' section of the London TravelWatch website, using the LTW number as reference. In the interests of economy, these papers will be printed only on request :

- (a) Harrow Council minutes of bus highway liaison meeting (LTW 295)
- (b) Harrow Council minutes of rail liaison meeting (LTW296)
- (c) Lewisham Council minutes of public transport liaison meeting (LTW 297)

9 Credit crunch : Impact of the recession on passengers (LTW 298) (to be taken at 11.00; timing TBC)

To receive a paper on the impact of the recession on passengers, written and presented by the Director, Research and Development.

10 Docklands Light Railway Community Ambassadors (to be taken at 11.30; timing TBC)

To receive a presentation from Simon Dobson, Marketing and Integration Manager, Docklands Light Railway, and Sarah Allen, Head of Marketing and PR at Serco on their targetted marketing techniques and the latest leaflet encouraging job seekers to use the DLR.

11 Board and Committees restructure 2009 (to be taken at 12.00; timing TBC)

To note details of the new London TravelWatch Board and Committees restructure and membership for 2009. See papers :

LTW 299 London TravelWatch Terms of Reference for Subsidiary Bodies 2009
LTW 300 London TravelWatch Membership of subsidiary bodies 2009

12 Future meetings (to be taken at 12.15)

To note the anticipated business for forthcoming meetings (oral report from Chair).

13 Any other business (to be taken at 12.20)

To consider any other relevant business of which due notice has been given. The Chair will not accept late items unless they are genuinely of an emergency nature.

14 Resolution to move into confidential session (to be taken at 12.30)

To resolve, under section 15(2)(b) of schedule 18 of the Greater London Authority Act 1999, that by reason of the confidential nature of the item(s) to be discussed, it is desirable in the public interest that the public should be excluded for the remainder of the meeting.

15 Confidential minutes

To approve the confidential minutes of the London TravelWatch Board meeting held on 10 February 2009.

16 Meeting review (to be taken at 12.40)

To review the issues raised at the meeting, and to consider any financial, reputational or other risks that these pose to the organisation.

Notes

- 1 A location map is appended.
- 2 Access to the meeting room is step-free. London TravelWatch's reception area and the meeting room are equipped with an infra-red induction loop installed by RNID.
- 3 The Chair will make every effort to keep to the timings shown for items on this agenda, but there may be occasions when it is necessary to alter them at short notice.
- 4 Please be aware of the fire evacuation procedure. Details will be announced at the start of the meeting and will be displayed in the meeting room.
- 5 It is anticipated that the public meeting will finish no later than 12.30.
- 6 Lunch for members will be taken at 13.00.
- 7 There will be an informal confidential session for members after lunch, which will end no later than 6.00
- 8 For queries regarding this meeting or access to the meeting room please contact Carmel Cannon, Senior Committee Administrator, London TravelWatch, on 020 7505 9000 or 020 7726 9961.
- 9 The next meeting of the Board will be held on Tuesday 19 May 2009 at 6 Middle Street.

Location of London TravelWatch offices, 6 Middle Street, London EC1



Buses

4 and 153	serving Aldersgate Street
100	serving London Wall, King Edward Street and St Martin's le Grand
8, 25, 242 and 521	serving Newgate Street and Holborn Viaduct
172	serving King Edward Street and St Martin's le Grand
55 and 243	serving Clerkenwell Road
56	serving Aldersgate Street and Giltspur Street
17, 45, 46 and 63	serving Farringdon Road

Rail and Underground

Barbican	Underground and limited National Rail service
Farringdon	Underground and National Rail
St Paul's	Underground
City Thameslink	National Rail

Blue Badge disabled parking

The nearest Blue Badge parking is situated in Bartholomew Close (access only from King Edward Street via Little Britain). For further details contact Carmel Cannon, Senior Committee Administrator, on 020 7726 9961 or use the following web link:
<http://pie.completedirections.com/pbb/CyxBnyEC2>.

Cycle parking

The nearest cycle stand is in Long Lane near the eastern end of Smithfield Market.