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**Secretariat memorandum**

Author : Sharon Malley

Agenda item: 6

CAC027

Drafted: 08.02.12

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Actions taken

**1 Purpose of report**

- 1.1. To advise members of actions undertaken since last meeting by the secretariat or members in relation to any matter pertaining to this committee.

**2 Recommendation**

- 2.1. That members consider the actions listed here in the context of case-specific workload of the Casework team.

**3 Information**

- 3.1. The Director, Policy & Investigation, attended a meeting with London Underground on 9 December 2011 to discuss ticket purchasing software, and followed this with a visit on 16 December 2011 to view the new items.
- 3.2. The Director, Policy & Investigation, attended a meeting on 5 January 2012 with lawyers reviewing the Law Commission's case for change in relation to taxi and private hire vehicles.
- 3.3. The Director, Policy & Investigation, and the Policy Officer attended a meeting with London Underground on 6 January 2012 to brief them on the findings of London TravelWatch's research on staffing at ticket offices.
- 3.4. The Director, Policy & Investigation, attended a meeting with the Office of Rail Regulation to discuss incentives in the rail industry for Control Period 5.
- 3.5. The Director, Policy & Investigation, attended the Office of Rail Regulation's Forum of Consumer Experts on 10 January 2012.
- 3.6. The Director, Policy & Investigation, and the Casework Manager attended a meeting with Transport for London to review the recent fares increases.
- 3.7. The Director, Policy & Investigation, and the Casework Manager attended a meeting with the Department for Transport to discuss the forthcoming fares review.

**4 Equalities and inclusion implications**

- 4.1. This report poses no specific equalities and inclusion implications for London TravelWatch.

## **5 Financial implications**

- 5.1. No specific financial implications for London TravelWatch arise from this report.

## **6 Legal powers and financial implications**

- 6.1. Section 248 of the Greater London Authority Act 1999 requires London TravelWatch (as the London Transport Users Committee) to consider, and where it appears to it to be desirable, to make recommendations with respect to any service or facility provided by or for (or in the case of hackney carriages and private hire vehicles, licensed by) Transport for London, other than a matter relating to the transportation of freight, if it has been the subject of representations made by or on behalf of users of that service or facility. Section 252B of the same Act places a similar duty on the Committee in respect of users or potential users of railway services provided wholly or partly within the “London railway area” as defined under the provisions of the Railways Act 1993. The Consumer Affairs Committee is not required to consider matters which appear to it to be frivolous or (in the case of railway services) vexatious.