
Confidential Minutes

Agenda item 13
Drafted 27.03.11

**Confidential minutes of the meeting of the Board held on 22 March 2011
at London TravelWatch**

These minutes are in addition to the public minutes of a meeting of the Board on the same date. The Board resolved, under section 15(2)(b) of schedule 18 of the Greater London Authority Act 1999, that by reason of the confidential nature of the item(s) to be discussed, it was desirable in the public interest that the public should be excluded for this part of the meeting.

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Present

Members

David Barry, Terry Bennett, Gail Engert, Sharon Grant (Chair), Sophia Lambert, David Leibling (Deputy Chair)

Secretariat

Tim Bellenger	Director, Research and Development, London TravelWatch
Janet Cooke	Chief Executive, London TravelWatch
Sharon Malley	Senior Committee Administrator, London TravelWatch

1 Confidential minutes of the meeting on 1 February 2011.

The confidential minutes of the meeting on 1 February 2011 were agreed and signed as a correct record.

It was noted that there had been no update from the Assembly on when it would be carrying out stakeholder consultation on the proposed changes to London TravelWatch.

The Chief Executive confirmed that the press releases on the Chiltern RUS and the good performance of London Underground during the recent snowfall had been issued following the previous meeting.

2 Meeting review

Risk issues: Members considered whether the meeting had resulted in any reputational risks for the organisation. It was agreed that the meeting had been successfully organised and reflected well on the organisation. It had improved stakeholder engagement and raised the profile of London TravelWatch.

It may be worthwhile considering similar events at future meetings. It was noted that the next opportunity would be in September, and that a representative from TfL responsible for the Overground, the Tramlink and the DLR would be a suitable speaker.

It was agreed that London TravelWatch would seek questions from the public in advance of Peter Hendy attending the next Board meeting in May.

Action: Committee Services

Press and Media opportunities: It was noted that there were media opportunities in relation to Oyster statements.