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**Confidential Minutes**

Agenda item : 16  
Drafted : 17.10.11

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**Confidential minutes of the Transport Services Committee held on 5 October 2011  
at 6 Middle Street, London EC1**

These minutes are in addition to the public minutes of a meeting of the Committee on the same date. In that meeting it was resolved, under section 15(2)(b) of schedule 18 of the Greater London Authority Act 1999, that by reason of the confidential nature of the item(s) to be discussed, it was desirable in the public interest that the public should be excluded for this part of the meeting.

**Contents**

- 1 Confidential minutes and matters arising**
- 2 Transport for London performance report (TRS002)**
- 3 Meeting review**

Members

David Barry, Terry Bennett, Gail Engert (Chair), Sharon Grant (from item 5), Sophia Lambert (Deputy Chair), David Leibling

Secretariat

Keletha Barrett	Policy Assistant (Items 1-2)
Tim Bellenger	Director, Policy & Investigation
Janet Cooke	Chief Executive
Bryan Davey	Director, Public Liaison
Poonam Hayer	Policy Officer (Items 1-2)
Sharon Malley	Executive Assistant (minutes)
Vincent Stops	Policy Officer

**Minutes**

**1 Confidential minutes and matters arising**

The confidential minutes of the Transport Services committee meeting held on 6 July 2011 were agreed and signed as a correct record.

There were no matters arising.

## 2 Transport for London performance report (TRS020)

The Policy Officer presented the Transport for London performance report for Quarter 1 of 2011-12. He noted that the report was substantially complete but missing some information, which was the reason for presenting it in confidential session.

It was noted that the chart on page 4 would benefit from including information on trends and percentage changes. It would also be helpful, if possible, for the charts to be presented consistently across all reports. There may be occasions when stand-alone charts should be included to highlight particular issues.

**Action: Policy Officer**

It was agreed that it would be useful to review the impact of the newly introduced road managers.

**Action: Executive Assistant**

It was noted that buses, the Underground and London Overground had all had good periods. Unfortunately TfL had ceased to report the figures for river services and the Policy Officer was having some difficulty obtaining that data.

## 3 Meeting review

**Risk issues:** Members considered whether the meeting had resulted in any reputational risks for the organisation. They noted that although the accessibility presentation had been a little superficial, the Victoria line presentation had been worthwhile and useful.

**Press and Media opportunities:** Opportunities for media activity identified during the course of the meeting included publicity about the good bus performance and the proposals for an interchange at West Hampstead.