
Confidential Minutes

Agenda item: 14

Drafted: 02.04.12

Confidential minutes of the meeting of the London TravelWatch Board held on 27 March 2012 at 6 Middle Street, London EC1

These minutes are in addition to the public minutes of a meeting of the Board on the same date. The Board resolved, under section 15(2)(b) of schedule 18 of the Greater London Authority Act 1999, that by reason of the confidential nature of the item(s) to be discussed, it was desirable in the public interest that the public should be excluded for this part of the meeting.

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Present

David Barry; Terry Bennett; Gail Engert; Sharon Grant (Chair); Sophia Lambert; David Leibling (Deputy Chair)

John Cartledge	Safety & Policy Adviser
Janet Cooke	Chief Executive
Tim Bellenger	Director, Policy and Investigation
Sharon Malley	Executive Assistant

1 Confidential minutes of the meeting on 24 January 2012

The confidential minutes of the Board meeting held on 24 January 2012 were approved and signed as a correct record. There were no matters arising.

2 Meeting review

Risk issues: It was noted there were risks associated with the quasi-judicial nature of the closure panel and the need to avoid discussing opinions about the closure before the hearing. Similarly there were risks during the pre-election period about the potential for members to make prejudicial comments. Members and officers were reminded of the importance of not making prejudicial comments in the run-up to the London election.

It was noted that there was a risk to delivery of London TravelWatch's objectives because of the need to relocate offices and hold the Watford closure panel before the Olympics. It was noted that London TravelWatch would not be considering an office move in the period immediately prior to the Olympics if not for the London Assembly review of the organisation.

Media: It was agreed that media activity would need to be low-level during the pre-election period. However, work could be done on the Watford closure process and on London TravelWatch's role during the Olympics.

Action: Communications Officer