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## **Secretariat memorandum**

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Agenda item 5

FT 43

Drafted 7.9.10

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### **Matters arising**

#### **1 Purpose of report**

- 1.1. To advise members of matters dealt with by the Chairman, Deputy Chair, the Chief Executive and/or the secretariat since the last meeting.

#### **2 Recommendation**

- 2.1. That the report is received for information.

#### **3 Information**

- 3.1. The current position with respect to items outstanding from previous meetings is detailed on the table at Annex A.
- 3.2. Updates for inclusion in this report are invited 5 working days in advance of the meeting, in writing to the Committee Services team, rather than in person at the meeting.

#### **4 Equalities and inclusion implications**

- 4.1. In accordance with London TravelWatch's duties under the Disability Discrimination Act and other legislation, account is taken when responding to consultations on proposals from external bodies of their particular impact (if any) on the needs of people whose access to transport may be restricted by reason of disability or social exclusion.

#### **5 Legal powers**

- 5.1. Section 248 of the Greater London Authority Act 1999 places upon London TravelWatch (as the London Transport Users Committee) a duty to consider - and where it appears to the Committee to be desirable, to make recommendations with respect to - any matter affecting the functions of the Greater London Authority or Transport for London which relate to transport (other than of freight). Section 252A of the same Act places a duty upon it to keep under review matters affecting the interests of the public in relation to railway passenger and station services provided wholly or partly within the London railway area, and to make representations about them to such persons as it thinks appropriate.

## **6 Financial implications**

6.1. No specific financial implications for London TravelWatch arise from this report.

**Annex A : matters arising from previous Fares and Ticketing committee meetings**

<b>Meeting</b>	<b>Minute</b>	<b>Action</b>	<b>Action Owner</b>	<b>London TravelWatch owner</b>	<b>Status</b>	<b>Complete</b>
18.2.10	8	To carry out a survey on whether staff were on gate lines at London Underground stations.	London TravelWatch	Members	Further action to be discussed	<b>In progress</b>
18.2.10	8	To look in further detail at the gating of national rail stations.	London TravelWatch	Director, Research and Development	This has been added to the committee's work plan	<b>Complete</b>
17.6.10	5	To confirm what London Underground's policy was on staffed presence at stations	TfL	Committee Services	This information has been requested.	<b>In progress</b>
17.6.10	7	To report back on discussions between the Department for Transport (DfT) and South West Trains about retailing Oyster	DfT	Committee Services	Further action to be discussed	<b>In progress</b>

Meeting	Minute	Action	Action Owner	London TravelWatch owner	Status	Complete
17.6.10	7	To report back on discussions between the Office of Rail Regulation (ORR) and South West Trains about retailing Oyster	DfT	Committee Services	Further action to be discussed	<b>In progress</b>

Meeting	Minute	Action	Action Owner	London TravelWatch owner	Status	Complete
17.6.10	7	<p>i) To discuss issues relating to stations which would have their booking office hours reduced with South West Trains.</p> <p>ii) To raise issues regarding Oyster retailing, Ticket Vending Machines and queuing times with South West Trains.</p> <p>iii) To liaise with the Communications Officer on press coverage</p>	London TravelWatch	Director, Research and Development	<p>iii) A press release was issued regarding the decision by the Secretary of State on South West Trains' application on 13 September 2010.</p> <p>It may be viewed on the London TravelWatch website (<a href="http://www.londontravelwatch.org.uk/news.php?id=761">http://www.londontravelwatch.org.uk/news.php?id=761</a>)</p>	<b>Complete</b>