
Minutes

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Minutes of an extraordinary meeting of the London TravelWatch Executive Group held at 6 Middle Street, London EC1 on 12 July 2010, 14.15 - 16.10 hrs.

Present:

Sharon Grant (SG)	Chair
David Barry (DB)	
Gail Engert (GE)	
David Leibling (DL)	

Janet Cooke (JC)	Chief Executive
Patti Tobin (PT)	Director, Finance & Personnel
Gytha Chinweze (GC)	Executive Assistant

1. Apologies for absence

Apologies for absence had been received from Lorna Reith (LR).

2. London Assembly review of London TravelWatch

SG reported back on her interview with the review panel which had taken place the previous week.

3. London TravelWatch business plan and budget bid 2011-12

JC presented a skeleton draft business plan, a summary of how the required savings could be achieved and three draft budget proposals for 2011-12 (based on 1.5%, 3% and 5% reduction from the 2010-11 budget).

Members considered the papers and made recommendations for amendments to the draft 2011-12 budget narrative for the business plan.

JC agreed to amend the report to incorporate members' recommendations, and discuss further with SG, before the report is submitted to the Transport Committee.

JC

4. Any other business of which advance notice had been given

There were no further business matters.

GC